

# A BLOGGER'S LIFE ULTIMATE ORGANIZER

*Everything you need to organize  
your life and your blog*

# A BLOGGER'S LIFE

# ULTIMATE ORGANIZER

Hi There!

For those of you who do not know me, I'm Nikki. The girl behind the blog Nikki's Plate. I am a 25 year old Canadian girl, living in good old Eastern Ontario. I am a mom to two little fur babies, Oakley & Diesel and an ICU Registered Nurse at our local hospital.

I have a lust for developing healthy recipes, exploring the world, renovating/DIYing our country bungalow, and capturing my life through a lens. All of which led me to create my blog, Nikki's Plate, in May of 2015. My blog is for all lovers of creating a happy homemade lifestyle through healthy recipes and DIY crafts/projects.

When I originally started my blog, I came up with a three day posting schedule that I thought would be easy to continue while also going to university full time. BOY WAS I WRONG.

Maintaining a schedule is one of the key elements to growing a faithful following, but a strict schedule can be so hard sometimes! Well, it doesn't have to be!

I have come up with several templates that I follow to this day, that allow me to stay on track and be a successful blogger while not losing my mind! SO download away! I made it one large PDF so you can download all with one click. Here is everything you will need for your blog organization 😊 ENJOY!



nikki xo

# MONTH PLANNER

Month: \_\_\_\_\_

SCHEDULED <input type="checkbox"/> PUBLISHED <input type="checkbox"/>	SCHEDULED <input type="checkbox"/> PUBLISHED <input type="checkbox"/>	SCHEDULED <input type="checkbox"/> PUBLISHED <input type="checkbox"/>	SCHEDULED <input type="checkbox"/> PUBLISHED <input type="checkbox"/>	SCHEDULED <input type="checkbox"/> PUBLISHED <input type="checkbox"/>	SCHEDULED <input type="checkbox"/> PUBLISHED <input type="checkbox"/>	SCHEDULED <input type="checkbox"/> PUBLISHED <input type="checkbox"/>	SCHEDULED <input type="checkbox"/> PUBLISHED <input type="checkbox"/>
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Monthly Goals:

# DAILY PLANNER

*a little progress each day, adds up to big results*

## SO MUCH TO DO, SO LITTLE TIME TO DO IT:

8am:

9am:

10am:

11am:

12am:

1pm:

2pm:

3pm:

4pm:

5pm:

6pm:

7pm:

8pm:

9pm:

**OKAY THAT'S ENOUGH, TIME TO RELAX THEN HEAD TO BED!**

## TOP FIVE THINGS TO GET DONE:

1.

2.

3.

4.

5.

*"Nothing will work,  
unless you do it"*

- Check emails and reply
- Reply to social media comments
- Schedule social media posts for the day
- Check networks for new opportunities
- Engage on popular Facebook pages

# POST PLANNER

*"be authentic and unique"*

Post Title: \_\_\_\_\_

Publishing Date: \_\_\_\_\_

Category: \_\_\_\_\_

Photos: \_\_\_\_\_

Notes: \_\_\_\_\_

Drafted     Proof Read     Scheduled     Published

Post Title: \_\_\_\_\_

Publishing Date: \_\_\_\_\_

Category: \_\_\_\_\_

Photos: \_\_\_\_\_

Notes: \_\_\_\_\_

Drafted     Proof Read     Scheduled     Published

Post Title: \_\_\_\_\_

Publishing Date: \_\_\_\_\_

Category: \_\_\_\_\_

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Notes: \_\_\_\_\_

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Post Title: \_\_\_\_\_

Publishing Date: \_\_\_\_\_

Category: \_\_\_\_\_

Photos: \_\_\_\_\_

Notes: \_\_\_\_\_

Drafted     Proof Read     Scheduled     Published



## ~ Sponsorship Planner and Tracking ~

COMPANY	POST IDEAS	CAPTION & TAGS	DRAFT DATE	DUE DATE	PAY DATE	PAID
	<ul style="list-style-type: none"><li>•</li><li>•</li><li>•</li><li>•</li></ul>					
	<ul style="list-style-type: none"><li>•</li><li>•</li><li>•</li><li>•</li></ul>					
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	<ul style="list-style-type: none"><li>•</li><li>•</li><li>•</li><li>•</li></ul>					





# INCOME VS EXPENSE TRACKER

*the month of:* \_\_\_\_\_

INCOME				EXPENSES		
Date	Description	Total \$		Date	Description	Total \$

NET INCOME TOTAL: \_\_\_\_\_

NET EXPENSE TOTAL: \_\_\_\_\_

*Total Monthly Profit:* \_\_\_\_\_

# PASSWORD TRACKER

Username: _____
Password: _____
Email Used: _____
Other: _____

Username: _____
Password: _____
Email Used: _____
Other: _____

Username: _____
Password: _____
Email Used: _____
Other: _____

Username: _____
Password: _____
Email Used: _____
Other: _____

Username: _____
Password: _____
Email Used: _____
Other: _____

Username: _____
Password: _____
Email Used: _____
Other: _____

Username: _____
Password: _____
Email Used: _____
Other: _____

# Thank You!

I hope you found what you were looking for  
in this Ultimate Blogger's Organizer!

